

REMOVAL INSPECTION FORM

When you have moved in, fill in and return the removal inspection form to the house manager **within two weeks** of the removal. You can also fill in the form electronically at ta.fi/removalinspection.

We inspect all apartments when residents change. To avoid unclarities, we also request our residents to fill in the removal inspection form. In this way we ensure that you, our new resident, will not be held responsible for any fault in the apartment that was already there when you moved in. In case you move out, the removal inspection form also serves as a document describing what the condition of the apartment was when you moved in.

Please remember that as our resident you are obliged to notify us if you detect any damage or faults in the apartment. Please take care of the apartment, for residents are held liable for any damage in excess of normal wear and tear*. Furthermore, the removal inspection form does not replace a maintenance request. If you notice any acute faults in the apartment (for example, a dripping tap), kindly notify the maintenance company immediately.

* Section 25 of the Act on Residential Leases and section 27 of the Right-of-Occupancy Housing Act. The form does not oblige the lessor or property owner to engage in repairs other than those required by law.

Resident/s	Address
Tel.	E-mail address

Lobby and hallway

Check the ceiling and the light sockets, any mounted lights, the floor and skirting boards, walls and sockets, doors, windows, ventilation windows and cabinets.

Separate WC and walk-in closet

Check the ceiling and the light sockets, any mounted lights, the floor and skirting boards, walls and sockets, doors, windows and ventilation windows, cabinets and shelves, and drainage and water fittings (taps, washbasin etc).

Bedrooms; bdrm1, bdrm2, etc.

The bedrooms are numbered from the hallway or (on the upper floor) from left to right from the stairwell, with the lower-floor bedrooms being counted first. Check the ceiling and the light sockets, any mounted lights, the floor and skirting boards, walls and sockets, doors, windows, ventilation windows and cabinets.



Living room

Check the ceiling and the light sockets, any mounted lights, the floor and skirting boards, walls and sockets, doors and balcony/terrace doors, windows and ventilation windows.

Kitchen and dining area

Check the ceiling and the light sockets, any mounted lights, the floor and skirting boards, walls and sockets, doors, windows, ventilation windows, cabinets and their doors, the cooker and other home appliances.

Utility room, washroom and sauna

Check the ceiling and the light sockets, any mounted lights, the floor and skirting boards, walls and sockets, doors, windows, ventilation windows, cabinets, drainage and water fittings, (floor drain, taps, toilet seat, washbasins etc.) and sauna bench and stove.

Balcony/terrace, storeroom and building envelope**Other defects and deficiencies****Date and signature**

Place and date	Resident's signature and name in block capitals	Resident's signature and name in block capitals

Returned to house manager

House manager's signature

House manager's comments

The information provided on this form will be stored in our customer register. Our Privacy Policy can be found at ta.fi/tietosuojaseloste (in Finnish).



TA-YHTIÖT

Customer service tel. 045 7734 3777 | info@ta.fi | ta.fi

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